



Accelerated Piano Program

CLIENT INFORMATION AND AGREEMENT

All information is required.

Student (client) Name: _____

Street Address: _____

City, State and Postal Code: _____

Telephone Numbers: _____

E-mail Address: _____

Whom to Contact in Case of Emergency: _____

Relationship: _____

Telephone Numbers: _____

Name of Parent(s) or Guardian(s) [client(s) if student is under 18]:

Street Address (if different from student address):

Telephone Numbers (if different from student numbers):

Alternate, Adult (18+) Supervisors authorized to drop off and/or pick up student:

1. Name: _____

Relationship: _____

Telephone Numbers: _____

2. Name: _____

Relationship: _____

Telephone Numbers: _____

1. Tuition:

Annual tuition covers 48 learning experiences + BONUS SUMMER LESSONS and is divided into 12 equal installments of \$140/mo. This amount remains the same regardless of the number of lessons taught in the month.

Each family must enter their payment information into their My Music Staff (MMS) account. Tuition amounts will be withdrawn via automatic payments on the 1st of each month. A 3% convenience fee for all credit/debit card transactions will be applied. No convenience fees will be applied to automated checking account withdrawals (ACH). All payments are processed directly through Stripe. After the 10th of each month, accounts remaining past due will be charged a \$15 late fee.

Your payment not only pays for the lessons but also reserves your time slot and space in the Accelerated Piano Program. It is based on enrollment, not attendance. We usually have an average of 4 60-minute lessons per month. On some months we will have 5 lessons, and on others 3 due to some major holidays and school breaks. These are included in the flat rate monthly tuition.

2. Rates and fees are subject to change at any time; however, the instructor will make every effort to notify client of rate changes in writing at least one month in advance.

Policies:

1. **Tuition:** Client must pay all fees, as outlined in rates section above, for the whole month, before the first lesson of each month. An invoice will be sent toward the end of each month for the following month. If a payment is 10 days overdue, a late payment fee of \$ 15 will be charged.

2. **Attendance:** Your lesson time is reserved only for you. The lessons are ongoing. Missed lessons will not be made up. The student may reschedule up to one lesson every 2 months with a minimum of 24-hour notice and only if there are available openings in the Accelerated Program.

3. One month or 30 calendar-day notice is requested for students dropping out of the studio for any reason, or for taking a break. For example if you want to withdraw in February you must give a notice by January 1st. If a student decides to take a break from lessons, they will be put on the waiting list and contacted when an opening is available.

4. **Liability Release:** Client accepts all liability for any damage to his or her person or property, as well as that of his or her children or guests, while studying or performing at Rosie Mace's Home Studio and releases Advance to Music and its proprietor, Rozalia /Rosie/ Mace, from all liability related to such damage.

5. **Pictures and videos** of my students may be posted on my studio website or included in studio publications with only first name, or no names attached. Please check one of the options below to grant or withhold permission.

I give permission for you to use:

- ☐ A photo or video of my child with no names attached
- ☐ A photo or video of my child with only first name attached
- ☐ Only group photos with no names attached
- ☐ None of the above

Expectations:

1. The study of music requires time, practice, and dedication. For this reason, students and their parents or guardians are expected to carefully follow the recommendations of their instructor. Any deviation from these recommendations may cause negative results, which may not be construed as the responsibility of instructor or the result of instructor's lessons.
2. Students are expected to spend a reasonable and consistent amount of time studying with instructor before assessing lesson results. No assessment of the quality or effectiveness of lessons may be made prior to one quarter, or three months, of consistent weekly lessons.
3. Students of music are expected to keep themselves in good health and to be considerate of the health of the teacher and the health of other students.
4. Students may be required to purchase instructional and performance items, such as but not limited to books, worksheets, stave paper, metronomes, instruments, practice. Failure to purchase necessary materials may hinder progress.

I understand and agree to the rates, policies, and expectations above; if I am signing for my child, I have discussed these policies and expectations with him or her.

Signature of Student _____ Date _____

Signature of Parent or Guardian _____ Date _____



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